



Crockenhill Village Hall

Registered charity: 302724

CROCKENHILL VILLAGE HALL MANAGEMENT COMMITTEE FLAG POLE OPERATIONAL POLICY

Crockenhill Village Hall Management Committee (CVHMC) purchased, erected and maintain the flag pole in honour of its long serving Chair Petrina Jones.

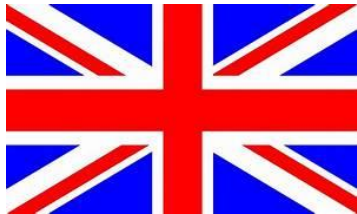
The Village Hall is a community building and registered Charity and it is not a government building, it therefore does not have to fly the Union Flag all year round. All flags are flown at the discretion of CVHMC.

CVHMC have supplied sufficient stock to the nominated flag flyer, to fly the national flags of the constituent nations of the United Kingdom.

CVHMC are agreement that any other flags which may promote civic pride may be flown. For example Commonwealth Flag, Remembrance Day Flag and Merry Christmas Flag.

Any flag flown will be taken down if winds are expected to gust in excess of 40mph.

THE HISTORY OF THE UNION FLAG



The Union Flag is the national flag of the United Kingdom of Great Britain and Northern Ireland, the Crown Dependencies and the Overseas Territories.

It is a symbol of national unity and pride.

The first Union Flag was created in 1606 and combined the flags of England and Scotland; the present Union Flag dates from 1801. UK government buildings are encouraged to fly the Union Flag all year round and

NOMINATED FLAG FLYER: Keith Halls

DEPUTY FLAG FLYER: Greg Fluin-Hardy

KEY & FLAG STORAGE: The key is kept in the flag box which is stored in the village hall committee office. Keith Halls is provided with an office key. Greg Fluin-Hardy received permission to use the key held by Ruth Fluin-Hardy in the event that he has to exercise his duty in this matter.

FLAG POLE LOCK KEY: EURO locks number: XXX

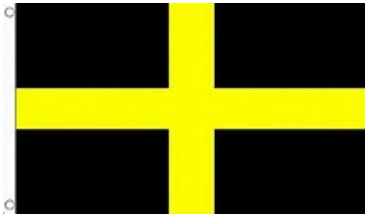


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CVHMC CURRENTLY FLY THE FOLLOWING FLAGS, WHICH DO NOT REQUIRE CONSENT, IN ADDITION TO THE UNION FLAG:

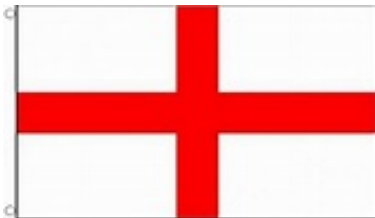
- **1st March – St David’s Day**



- **17th March – St Patrick’s Day**



- **23rd April – St George’s Day**



- **11th November – Remembrance Day** (tends to be flown from the 1st November)

- **30th November – St Andrew’s Day**



- **1st December – Merry Christmas** (tends to be flown from the 1st December until 12th night)



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FLAG FLYING FOLLOWING THE DEATH OF A MONARCH

Following the death of His or Her Majesty, all official flags, including the Union Flag, should be half-masted as soon as possible. They should remain at half-mast until 8am on the day following the state funeral.

Additionally during this period, the Union Flag will be raised to full mast in accordance with the procedures regarding the proclamation of the new monarch.

FLAG FLYING FOLLOWING OTHER SIGNIFICANT NATIONAL EVENTS OR STATE OCCASIONS

CVHMC will endeavour to fly/operate the flags in a timely and ceremonial manner. Guidance and support being taken from all sources available, namely government website, Church and Parish Council.

A joint WhatsApp group has been set up to respond to matters of national importance for example the death of a reigning monarch. The aim is to try as much as possible to create a short ceremonial service of inclusion at the time of the initial lowering of the flag. A time for the community to share in the occasion together if so desired.

Members to include when possible: Flag flyer and deputy, Parish Vicar, Parish Clerk, Chair of CVHMC and or representatives from, Crockenhill Village Hall Management Committee and the Parish Council.

PROCEDURE FOR RESPONDING TO A SIGNIFICANT NATIONAL OR STATE EVENT.

- WhatsApp group alerted
- Team Co-ordinator appointed
 - Clergy informed
- Mutually agreed time arranged to carry out the flag operating ceremony
- Advise community of the time of the event - aiming to give roughly one hour notice
 - Floral tributes welcome to be laid (without cellophane)
 - Date for clearance of floral tributes to be agreed
- Ceremonial team to arrive 15/20 minutes before the start of proceedings
 - Format to work towards:
 - i)Welcome speech from representative of the Parish Council
 - ii)Flag operated
 - iii)Prayer from representative of the Parish Church
 - iv)Minutes silence